



Hampton Community Employment Center

1911 Saville Row
Hampton, Virginia 23669
(757) 951-4200

Hours of Operation

Monday & Wednesday 8:30am – 4:30pm
Tuesday & Thursday 8:30am – 6:00pm
Friday 8:30am – 1:00pm

May 2017

Our business is changing lives.... Helping people to help themselves through the power of work.

Monday	Tuesday	Wednesday	Thursday	Friday
1 MY RÉSUMÉ WORKSHOP 10:00am	2 MY INTERVIEW WORKSHOP 10:00am	3 Hiring Events Newport News Airport Courtyard Marriott Hilton Garden Inn Hampton SpringHill Suites Hampton 10:00am – 1:00pm	4 MY SKILLS WORKSHOP 10:00am	5 <u>LIMITED SLOTS</u> DROP-IN RÉSUMÉ REVIEW 10:00am – 12:00pm
8 BASIC COMPUTER SKILLS TRAINING 10:00am	9 Hiring Event General labor, carpenters, cooks, maintenance techs 10:00am	10 Hiring Event IBEX Global IT Service Management Co. 1:00pm-2:00pm	11 MS OFFICE COMPUTER TRAINING MS Word Level I: 9am-12pm MS Word Level II: 1pm-3pm Practice Lab: 3pm-4pm	12 MY RÉSUMÉ WORKSHOP 10:00am
15 MY RÉSUMÉ WORKSHOP 2:00pm	16 WORKSHOP 10:00am	17 Using Social Media I & II Workshop 10:00am Learn how social media can help your job search	18 MY INTERVIEW WORKSHOP 10:00am	19 <u>LIMITED SLOTS</u> DROP-IN RÉSUMÉ REVIEW 10:00am – 12:00pm
22 BASIC COMPUTER SKILLS TRAINING 2:00pm	23 Information Session Veterans Resource Workshop 4:00pm - 5:30pm	24 MY SKILLS WORKSHOP 10:00am	25 Basic Budgeting 10:00am	26 MY RÉSUMÉ WORKSHOP 10:00am
CENTER CLOSED 	30 MY INTERVIEW WORKSHOP 10:00am	31 Info Session The Peninsula's Community College FUNDING FOR CREDENTIALING AND TRADES 10:00am-11:00am	SATURDAY, MAY 13th Information Session Veterans Resource Workshop 10:00am - 12 noon	

ADA Compliance

In compliance with the Americans with Disabilities Act, Goodwill will make available reasonable accommodations for persons with disabilities who wish to participate in workshops open to the general public. Notification of seven business days prior to the event will be needed to make arrangements to provide reasonable accommodations. Contact the Employment Center with your request. Please include the requested accommodation and your contact (757) 951-4200

Connect with us today!

www.goodwillvirginia.org
employmentcenter@goodwillvirginia.org

Hospitality Careers Training Program

Learn the skills necessary for obtaining various positions in hotels, such as Room Attendant & Houseman



**Are you ready for a new occupation?
Want to gain a marketable skill?**

Goodwill CCVA will be offering a 2-week Hospitality Job Training Program to prepare you for work in entry-level hospitality jobs.

Positions range from Guest Room Attendant, Maintenance Worker, Front Desk Representative and Restaurant Server.

No cost to participate!
Free credentialing opportunities!

Call (757) 759-4931

*Training is hosted in the Va Beach area

EARN CREDENTIALS IN

HVAC Technician

Electrical Trades

Manufacturing Trades

Facilities Maintenance Technician

Cyber Security

Certified Welder



The Peninsula's Community College

Call 757-865-3122 for information

FREE 1-on-1 Job Search Assistance!

Working with an Employment Specialist can increase your chances of finding employment. We will work with you to develop a job search strategy that includes locating employment opportunities, interview tips, workshops, and more!

Schedule your appointment today!

Employment Center Services

JOB LEADS

Current Job leads, Job Fairs

CAREER PLANNING

Assessment Tools, Case Management

WORKSHOPS

Varied topics: résumé writing, interviewing skills, money matters, company presentations & more

ELECTRONIC SERVICES

Computers, Copier, Fax, Internet, & Email

EX-OFFENDER OUTREACH

Re-Entry Employment Workshop

SPECIALIZED TRAINING

Customer Service
Hospitality
Onsite GED & ELL

***10 Page maximum copies allowed/fax for employment/training purposes only.**

RICHMOND CEC

6301 Midlothian Turnpike
Richmond, VA 23225
(804) 521-4918

MECHANICSVILLE CEC

7147 Brandy Run Drive
Mechanicsville, VA 23111
(804) 417-6721

NORTHSIDE CEC

2606-B Chamberlayne Avenue
Richmond, VA 23222
(804) 823-2787

PETERSBURG CEC

65 Crater Circle
Petersburg, VA 23805
(804) 451-1773

Note: Hours vary by location; call the center nearest you for more details on upcoming events!