



# Petersburg Community Employment Center

65 Crater Circle  
 Petersburg, Virginia 23805  
 (804) 451-1773

# March 2017

## Hours of Operation

Monday thru Thursday  
 9:00am – 4:00pm  
 Fridays  
 9:00am – 1:00pm

Our business is changing lives... Helping people to help themselves through the power of work.

Mon	Tues	Weds	Thurs	Fri
<p><b>FREE TAX PREP</b></p>	<p><b>AARP TAX AIDE</b>            February 1, 2017 – April 18, 2017            By Appointment Only            Call (804) 417-6721</p>	<p><b>1 HIRING FAIR</b>              10:00am -11:00am            Seeking Sales Representatives</p>	<p><b>2</b>    <b>My Résumé Workshop</b>            9:30am– 11:00am</p>	<p><b>3</b>            Orientation I            Goodwill Services  <b>9:00am – 9:30am</b></p> <hr/> <p>Orientation II            Meet with an ES  <b>9:30am – 11:00am</b></p>
<p><b>6</b>    <b>Basic Budgeting Workshops</b>            10:00am – 12:30pm</p>	<p><b>7</b>  <b>HIRING FAIR</b>              10:00am – 12:00pm</p>	<p><b>8</b>  <b>HIRING FAIR</b>              10:00am – 1:00pm</p>	<p><b>9</b>    <b>My Skills Workshop</b>            9:30am-11:00am</p>	<p><b>10</b>  <b>INFORMATION SESSION</b>              10:00am – 11:00am</p>
<p><b>13</b>    <b>Using Credit to Your Advantage</b>            10:00am – 11:30am</p>	<p><b>14</b>  <b>INFORMATION SESSION</b>              Anthem HealthKeepers Plus            Offered by HealthKeepers, Inc.            FAMIS 1-800-901-0020 Medicaid            10:00am – 12:00pm</p>	<p><b>15</b>  <b>Using Social Media I &amp; II Workshop</b>              10am            Learn how social media can help your job search</p>	<p><b>16</b>  <b>INFORMATION SESSION</b>    <b>ROAD TO RE-ENTRY WORKSHOP</b>            9:00am – 12:00pm            My Image  <b>9:30am-11:30am</b></p>	<p><b>17</b>            Orientation I            Goodwill Services  <b>9:00am – 9:30am</b></p> <hr/> <p>Orientation II            Meet with an ES  <b>9:30am – 11:00am</b></p>
<p><b>20</b>    <b>Planning for Your Future</b>            10:00am – 11:30am</p>	<p><b>21</b>  <b>HIRING FAIR</b>              10:00am – 12:00pm</p>	<p><b>22</b>  <b>INFORMATION SESSION</b>              11:00am – 12:00pm</p>	<p><b>23</b>    <b>My Interview Workshop</b>            9:30am-11:00am</p>	<p><b>24</b>  <b>INFORMATION SESSION</b>              10:00am – 11:00am</p>
<p><b>27</b>  <b>INFORMATION SESSION</b>              11:00am – 1:00pm</p>	<p><b>28</b>  <b>INFORMATION SESSION</b>              Anthem HealthKeepers Plus            Offered by HealthKeepers, Inc.            FAMIS 1-800-901-0020 Medicaid            10:00am – 12:00pm</p>	<p><b>29</b>  <b>HIRING FAIR</b>              10:00am – 12:00pm</p>	<p><b>30</b>  <b>Hiring Fair</b>              10:00am – 11:00am</p>	<p><b>31</b>  <b>INFORMATION SESSION</b>              10:00am – 11:00am</p>

## ADA Compliance

In compliance with the Americans with Disabilities Act, Goodwill will make available reasonable accommodations for persons with disabilities who wish to participate in workshops open to the general public. Notification of seven business days prior to the event will be needed to make arrangements to provide reasonable accommodations. Contact the Employment Center with your request. Please include the requested accommodation and your contact (804) 745-6300

## Connect with us today!

[www.goodwillvirginia.org](http://www.goodwillvirginia.org)  
[employmentcenter@goodwillvirginia.org](mailto:employmentcenter@goodwillvirginia.org)

### REMINDER:

Sign up for TEXT ALERTS



### Basic Budgeting

Monday, March 6<sup>th</sup> 10:00am -12:30pm

### Using Credit for your Advantage

Monday, March 13<sup>th</sup> 10:00am – 11:30am

### Planning for your Future

Monday, March 20<sup>th</sup> 10:00am – 11:30am

### Incentive Requirements:

- The participant must take three classes and two mentoring sessions to receive \$75.00
- The participant is eligible for another \$25.00 incentive after he/she completes a 30, 60 and 90 day check in with the mentor.

### Want to Register? Have Questions?

Contact Deborah Hall  
(804) 971- 0439



## Found A Job?

Call us with your  
new job information....

We will enter your name to win a prize!

**(804) 451-1773**

### **New Workshops**....RSVP Today **804-451-1773**

Sign-up now for our **new** GoodPREP series this month Interpersonal Skills and Using Social Media.

**My Skills** March 9<sup>th</sup> 9:30am  
**Using Social Media** March 15<sup>th</sup> 10:00am

## Employment Center Services

### JOB LEADS

Current Job leads, Job Fairs

### CAREER PLANNING

Assessment Tools, Case Management

### WORKSHOPS

Varied topics: résumé writing, interviewing skills, money matters, company presentations & more

### ELECTRONIC SERVICES

Computers, Copier, Fax, Internet, & Email

### EX-OFFENDER OUTREACH

Re-Entry Employment Workshop

### SPECIALIZED TRAINING

Customer Service  
Hospitality  
Onsite GED & ELL

**\*10 Page maximum copies allowed/fax for employment/training purposes only.**

### NORTHSIDE CEC

2606-B Chamberlayne Avenue  
Richmond, VA 23222  
(804) 823-2787

### RICHMOND CEC

6301 Midlothian Turnpike  
Richmond, VA 23225  
(804) 745-6300

### PETERSBURG CEC

65 Crater Circle  
Peterburg, VA 23805  
(804) 451-1773

### HAMPTON CEC

1911 Saville Row  
Hampton, VA 23669  
(757) 499-3824

Note: Hours vary by location, call the center nearest you for more details on upcoming events!