

# March 2017 COMPUTER SKILLS TRAINING




Northside Family Learning Center

800 W. Graham Road

Richmond, VA 23222

<http://www.partnershipforfamilies.org>

Monday	Tuesday	Wednesday	Thursday	Friday
<p><b><i>“YOU CAN LEARN SOMETHING NEW EVERY DAY IF YOU HAVE A REALLY POSITIVE ATTITUDE.”</i></b></p> <p><b><i>~Katie Couric</i></b></p>				
		1	2	3 
6	7	8	9	10
<p><b>9-12 KEYBOARDING I</b></p> <p><b>1-3 KEYBOARDING II</b></p> <p><b>3-4 PRACTICE LAB</b></p>	<p><b>9-12 COMPUTER BASICS I</b></p> <p><b>1-3 COMPUTER BASICS II</b></p> <p><b>3-4 PRACTICE LAB</b></p>	<p><b>9-12 INTERNET BASICS</b></p> <p><b>1-3 EMAIL BASICS</b></p> <p><b>3-4 PRACTICE LAB</b></p>		
13	14	15	16	17
<p><b>9-12 KEYBOARDING I</b></p> <p><b>1-3 KEYBOARDING II</b></p> <p><b>3-4 PRACTICE LAB</b></p>	<p><b>9-12 COMPUTER BASICS I</b></p> <p><b>1-3 COMPUTER BASICS II</b></p> <p><b>3-4 PRACTICE LAB</b></p>	<p><b>9-12 WORD I</b></p> <p><b>1-3 WORD II</b></p> <p><b>3-4 PRACTICE LAB</b></p>		
20	21	22	23	24
<p><b>9-12 DIGITAL LITERACY</b></p> <p><b>1-3 DIGITAL LITERACY</b></p> <p><b>3-4 PRACTICE LAB</b></p>	<p><b>9-12 POWERPOINT I</b></p> <p><b>1-3 POWERPOINT II</b></p> <p><b>3-4 PRACTICE LAB</b></p>	<p><b>9-12 EXCEL I</b></p> <p><b>1-3 EXCEL II</b></p> <p><b>3-4 PRACTICE LAB</b></p>		
27	28	29	30	31
<p><b>9-12 WORD I</b></p> <p><b>1-3 WORD II</b></p> <p><b>3-4 PRACTICE LAB</b></p>	<p><b>9-12 POWERPOINT I</b></p> <p><b>1-3 POWERPOINT II</b></p> <p><b>3-4 PRACTICE LAB</b></p>	<p><b>9-12 EXCEL I</b></p> <p><b>1-3 EXCEL II</b></p> <p><b>3-4 PRACTICE LAB</b></p>		

## Computer Skills Training Classes

- All classes are open to the public
- Classes are great for new beginners and those seeking skills needed in today's workforce
- \$10.00 monthly class fee
- Call the number below for information and to inquire about availability
- Photo Identification is required for registration.

Contact us at (804) 353-4264